

Notice of Meeting



Governance and Audit Committee

Wednesday, 26th September 2007 at 6.30pm

In Committee Room 1, Council Offices,
Market Street, Newbury

Date of despatch of Agenda: Friday, 14th September 2007

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Lee McQuade, Policy & Research Officer on (01635) 519685, e-mail: lmcquade@westberks.gov.uk

Further information and Minutes are also available on the Council's website at www.westberks.gov.uk

Governance and Audit Committee to be held on 26th September 2007 (continued)

- To:** Councillors: Jeff Beck (*Chairman*), Paul Bryant, Mike Johnston, Irene Neill, Julian Swift-Hook, Tony Vickers (*Vice-Chairman*) and Quentin Webb.
- Substitutes:** Councillors: Pamela Bale, Lee Dillon, Owen Jeffery and 1 vacancy.
- Guests & Officers:** John Bull (Audit Commission), David Holling (Head of Legal & Electoral Services), Charles Morris (Risk Manager), Ian Priestley (Service Head - Assurance) and Lee McQuade (Policy & Research Officer).

Agenda

Part I

	Page No.
1. Apologies. To receive apologies for inability to attend the meeting (if any).	
2. Minutes. To approve as a correct record the Minutes of the meeting of this Committee held on 20 th August 2007.	1
3. Declarations of Interest. To receive any Declarations of Interest from Members.	-
4. Training Programme <i>Purpose: To receive a presentation on Anti Fraud and Corruption work undertaken by the Council in respect of Housing Benefits and the National Fraud Initiative.</i>	-
5. Annual Governance Report <i>Purpose: To receive the annual Governance Report from the Audit Commission for 2006/07.</i>	To Follow
6. Strategic Risk Register 2007-2008 <i>Purpose: To receive and comment on the quarterly review of the Council's Strategic Risk Register.</i>	3
7. Risk Management Quarterly Report <i>Purpose: To update the Committee on developments in the Risk Management and Insurance process.</i>	18
8. Review of the Council's Anti Fraud Policy <i>Purpose: To receive an annual update of the Anti Fraud and Corruption Policies, including the Confidential Reporting Code, and Anti Money Laundering Policies.</i>	25
9. Governance and Audit Work Programme <i>Purpose: To note the annual work programme and future meeting dates of the Committee.</i>	51